

# Cabinet

**Date & time**

Tuesday, 13  
December 2016 at  
2.00 pm

**Place**

Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

Vicky Hibbert or Anne  
Gowing  
Room 122, County Hall  
Tel 020 8541 9229 or 020  
8541 9938

**Chief Executive**

David McNulty

vicky.hibbert@surreycc.gov.uk c  
anne.gowing@surreycc.gov.uk



**We're on Twitter:**  
**@SCCdemocracy**

**Cabinet Members:** Mr David Hodge, Mr Peter Martin, Mrs Helyn Clack, Mrs Clare Curran, Mr Mel Few, Mr John Furey, Mr Mike Goodman, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Richard Walsh

**Cabinet Associates:** Mr Tony Samuels, Mr Tim Evans, Mrs Kay Hammond and Mrs Mary Lewis

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Anne Gowing on 020 8541 9229 or 020 8541 9938.**

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## **1 APOLOGIES FOR ABSENCE**

## **2 MINUTES OF PREVIOUS MEETING: 22 NOVEMBER 2016**

The minutes will be available in the meeting room half an hour before the start of the meeting.

## **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

## **4 PROCEDURAL MATTERS**

### **a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (*7 December 2016*).

### **b Public Questions**

The deadline for public questions is seven days before the meeting (*6 December 2016*).

### **c Petitions**

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **d Representations received on reports to be considered in private**

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

**5 REPORTS FROM SCRUTINY BOARDS, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL**

None

**CORPORATE PRIORITIES: 1. WELLBEING**

**6 SALESIAN SCHOOL, CHERTSEY: BASIC NEED EXPANSION PROJECT**

(Pages 1  
- 6)

To approve the Business Case for the expansion of Salesian Catholic Secondary School from 220 admissions per year (1,100 places) to 270 admissions per year (1,350 places) creating 250 additional places in Runnymede and the Elmbridge Catholic Deanery to help meet the basic need requirements in the Runnymede and Elmbridge area from September 2018.

N.B. an annex containing exempt information is contained in Part 2 of the agenda – item 21.

*[The decision on this item may be called in by either the Council Overview Board or the Education and Skills Scrutiny Board]*

**7 ACCOMMODATION WITH CARE AND SUPPORT PROGRAMME - EXTRA CARE**

(Pages 7  
- 32)

The Accommodation with Care and Support Programme is a programme of work looking at all accommodation-based adult services that we commission and provide for residents of Surrey who have care and support needs. The Accommodation with Care and Support Strategy was approved by Cabinet in December 2015, giving a commitment to the direction of travel.

Surrey residents are actively choosing to make accommodation choices which are suitable for the longer term and their future care need, with an increase in people being supported to live independently. The predicted trend for accommodation needs in Surrey shows a declining demand for Residential Care with a growing popularity in Extra Care type accommodation. However, we also know that the population of Surrey is growing, people are living longer and living with more complex needs, and so despite the trend towards more independent living, we are also expecting to see a growth in demand for dementia specialist residential and nursing care.

The Accommodation with Care and Support Programme aims to increase the options available for residents needing accommodation with care and support, by integrating our approach across health, care and the community, and re-shaping the market to ensure everyone has access to the right support regardless of tenure.

Through the programme, the Council is looking to develop local partnerships and opportunities for a range of flexible and financially self-sustaining accommodation with care and support that will enable adults to live and age well. The strategic vision is to stimulate the market to deliver an additional 600 Extra Care apartments across the county by 2025.

N.B. There is a Part 2 report containing exempt information – item 22.

*[The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]*

**8 THE PROVISION OF MENTAL HEALTH SERVICES - FIRST STEPS AND COMMUNITY CONNECTIONS IN SURREY - APPROVAL OF CONTRACTS** (Pages 33 - 58)

This report seeks approval from Cabinet to award six contracts for the provision of two Mental Health Services (First Steps and Community Connections) in Surrey to commence on 1 April 2017 as the current arrangements end on 31 March 2017.

These contracts will enable Surrey County Council to fulfil its statutory duties under the Care Act 2014 to prevent, reduce and delay the care and support needs of those with mental health and emotional health issues. The Care Act gave Surrey County Council new duties to promote wellbeing. Adult Social Care, Public Health and the Clinical Commissioning Groups in Surrey have worked together to maximise the opportunities to ensure the outcomes of people with mental health needs are met in the most cost effective way. By recommending the contract awards of these two co-produced, evidence based and robustly evaluated mental health services, the County Council will effectively demonstrate its support for parity of esteem for mental health and improve the mental wellbeing of Surrey citizens.

N.B. There is a Part 2 report containing exempt information – item 23.

*[The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]*

**9 THE PROVISION OF INDEPENDENT ADVOCACY SERVICES IN SURREY - APPROVAL TO AWARD A CONTRACT** (Pages 59 - 94)

This report seeks approval to award a contract for the provision of Independent Advocacy Services in Surrey as detailed in the recommendations to commence on 1 April 2017. The service is jointly funded by Adult Social Care, Public Health and Surrey Clinical Commissioning Groups.

Awarding the contract for Independent Advocacy Services will allow Surrey County Council to meet its statutory requirements under the Care Act 2014 and the Mental Health Act 1983 across a range of age groups, needs and settings. This includes young people in transition to adult services, older people, adults with disabilities, including carers, those with sensory impairments, learning difficulties, autism, physical disabilities, mental health issues and individuals with limited capacity, for example, with dementia or head injury.

The report provides details of the procurement process, including the results of the tender evaluation, engagement and consultation and, in conjunction with the Part 2 report, demonstrates why the recommended contract award delivers best value for money and contributes to the strategic goals of Wellbeing, Economic Prosperity and Resident Experience to ensure Surrey's economy remains strong and sustainable

and the service meets the needs of residents in Surrey.

N.B. There is a Part 2 report containing exempt information – item 24.

*[The decisions on this item may be called in by either the Council Overview Board or the Social Care Services Board]*

## **CORPORATE PRIORITIES: 2. ECONOMIC PROSPERITY**

### **10 FINANCE AND BUDGET MONITORING REPORT TO 30 NOVEMBER 2016** (Pages 95 - 98)

The Council takes a multiyear approach to its budget planning and monitoring, recognising the two are inextricably linked. This report presents the Council's financial position as at 30 November 2016 (month eight).

Given the large forecast variance reported as at 30 September 2016 and despite the improvement reported as at 31 October 2016, the Section 151 Officer remains of the view that the financial situation facing the Council is serious and has instigated a series of actions by each service director to get the budget back into balance.

The annex to this report gives details of the Council's financial position and will be circulated separately prior to the Cabinet meeting.

*[The decisions on this item can be called in by the Council Overview Board]*

### **11 RUNNYMEDE ROUNDABOUT SCHEME** (Pages 99 - 110)

In their Strategic Economic Plans (SEPs), the two Local Enterprise Partnerships (LEPs) covering Surrey, Enterprise M3 (EM3) and Coast to Capital (C2C), have set out their proposals for supporting economic development in their areas. The County Council has worked with them to develop these plans, which include improvements to transport infrastructure to provide economic benefits. Funding for the schemes included in the SEP comes from the Local Growth Fund, and the arrangements require a local contribution be made to the cost for the transport schemes.

The prioritised transport infrastructure schemes are a key element of the Strategic Economic Plan (SEPs), submitted by the Local Enterprise Partnerships (LEPs) to Government in March 2014, which set out how they will support the economic development and regeneration of their areas.

Runnymede Roundabout was one of the prioritised schemes selected during 2014. This major scheme is in a strategic location, with immediate connections to M25 (Junction 13 including to Heathrow Airport), Staines-upon-Thames, Egham and Windsor. All roads connected to the roundabout experience significant traffic bottlenecks at peak times, and this junction is considered to be one of the worst congested areas in the

county.

N.B. There is a Part 2 report containing exempt information – item 26.

*[The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]*

**12 INVESTMENT OF PROGRAMME FUNDING TO EXTEND SUPERFAST BROADBAND INFRASTRUCTURE TO SURREY PREMISES.** (Pages 111 - 118)

Surrey County Council's investment in fibre broadband infrastructure over the past four years through the contract with BT has had a very significant impact on the well-being and economic prosperity of thousands of residents and businesses around the county. All of the contractual targets in the main phase of the contract have been achieved.

In 2012, commercial broadband providers advised that current and future fibre broadband rollout plans excluded approximately 20% of Surrey premises. Now, as a result of the County's investment into broadband infrastructure, more than 96% of all Surrey premises are able to access fibre download speeds of 15mbps or above. According to Think Broadband, Surrey county council is currently the best connected county in England.

Due to the County's very successful demand stimulation campaigns, take-up of the fibre broadband services by residents and businesses is significantly higher than projected in the contract finance model resulting in additional clawback funding flowing into the contract. BT have offered Surrey County Council an advance against this clawback funding of £3.8 million, known as 'Gainshare'.

Achieving a very high level of broadband availability throughout the county remains a priority for the council and is something that supports the council's strategic goals. This report proposes to utilise this Gainshare funding for the deployment of additional Next Generation Access (NGA) broadband infrastructure, using the existing BT contract, to as many of the remaining 15,300 Surrey premises as possible that are not included in any commercial plans and are unable to access fast broadband speeds.

N.B. There is a Part 2 report containing exempt information – item 25.

*[The decisions on this item may be called in by the Council Overview Board]*

**13 SUPPORTING ECONOMIC GROWTH THROUGH INVESTMENT IN TRANSPORT AND HIGHWAYS INFRASTRUCTURE - SCHEMES FOR STAINES AND LEATHERHEAD** (Pages 119 - 126)

Improving transport infrastructure is a key part of the Council's strategic goal of economic prosperity.

Approval is sought to retrospectively submit a business case to the EM3 Local Enterprise Partnership for Staines STP (Phases 1A and 1B) (EM3 LEP) and approval is also sought to submit a business case to the C2C Local Enterprise Partnership for Greater Leatherhead STP (C2C LEP), as additional schemes for the 2016/17 Strategic Economic Plan (SEP)

programme of EM3 and C2C Local Enterprise Partnerships (LEP's).

The Council has been in discussions with the relevant Borough and District Councils to secure local contributions. It is a requirement that the County Council confirms that the specified local financial contribution is available when it submits the business cases.

*[The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]*

#### **14 M3 ENTERPRISE ZONE**

(Pages  
127 -  
140)

Enterprise Zones (EZs) are an initiative to support business growth, create new jobs and attract private sector investment to specific areas. Within the designated EZ boundaries newly located or expanded businesses are able to benefit from financial incentives, including reduced business rates. Business rate growth accruing from these new businesses is used for investment to support the EZ.

The Government announced applications for a new round of EZs in July 2015. This was aimed at ensuring that all Local Enterprise Partnership (LEP) areas could benefit from an EZ and local authorities were encouraged to work with LEPs to develop bids.

Enterprise M3 LEP, in partnership with Basingstoke Borough Council, Runnymede Borough Council and East Hampshire District Council, submitted a successful application to Government for a multi-site EZ covering: Basing View in Basingstoke, Longcross Park in Chertsey, and Whitehill and Bordon's Louisburg Barracks.

The M3 EZ will start in April 2017 and last for 25 years. Government require a 5 year Implementation Plan setting out an investment programme to accelerate growth in the area and enable a greater business rates uplift. There is a Programme Steering Group overseeing the development of the EZ of which Surrey County Council is a voting member.

*[The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]*

#### **15 DEVELOPING A SINGLE WASTE APPROACH**

(Pages  
141 -  
154)

Surrey County Council (SCC) and the Surrey Waste Partnership (SWP) have identified that significant savings and improvements for residents can be made by changing the way in which waste is managed in Surrey. A business case developed by the SWP proposes that waste services are delivered via a new partnership arrangement which is collectively owned by SCC and Surrey's district and borough councils. This would mean the benefits gained by working together would be shared across all authorities.

Four district and borough councils in Surrey have already made a step towards this by jointly procuring a waste collection contract. As a next step, it is proposed that this arrangement is expanded to include some of SCC's functions in order to deliver further benefit. More work will then be carried out to develop the optimum solution for other district and borough councils, and SCC's remaining waste functions.

The Medium Term Financial Plan requires that SCC makes savings from its waste budget in the short term, therefore this report also outlines a proposal for changes to financial transfers to district and borough councils in 2017/18, in anticipation of more fundamental changes from 2018/19 onwards.

*[The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]*

## **CORPORATE PRIORITIES: 3. RESIDENT EXPERIENCE**

### **16 PUBLIC SAFETY PLAN 2016 - 2025** (Pages 155 - 262)

Surrey Fire and Rescue Authority is required to produce an Integrated Risk Management Plan (IRMP) which considers all the fire and rescue related risks that could affect our communities. This planning process helps us to identify longer term priorities, to make sure we have an up to date assessment of risk, and how to mitigate it effectively.

We set out our IRMP in our Public Safety Plan (PSP), which is currently valid until 2020. However within a constantly changing environment, new threats and opportunities have emerged. This new document provides a framework for how we will respond and adapt to these changes.

The PSP refresh document covers the period 2016-2025. The PSP was consulted on from 27 April – 7 June 2016 and the feedback was supportive of our proposals. The survey data and qualitative comments are found at Annexes D and E to this report.

The refreshed PSP 2016 – 2025 will remain as a ‘draft’ until final approval by Cabinet.

*[The decisions on this item can be called in by the Resident Experience Board]*

### **17 APPROVAL FOR THE FIRE AND RESCUE SERVICE TO TRIAL THE USE OF INITIAL RESPONSE VEHICLES AND AWARD A CONTRACT FOR THE PROVISION** (Pages 263 - 278)

Changes to how Surrey Fire and Rescue Service (SFRS) respond to incidents need to be implemented to achieve targets within the Medium Term Financial Plan (MTFP). SFRS are therefore proposing to trial the introduction of a different response method using Initial Response Vehicles (IRV) that can be sent to specified incident types in place of a traditional fire appliance.

Subject to the results of the trial, the intention would be to recommend purchase of additional IRVs to replace and/or support part of the current fleet. This will provide options for increased flexibility and speed of delivery, whilst maintaining quality and potentially reducing cost by over £4m per IRV over its expected 10-year life.

This report also seeks approval to award a contract for an IRV ‘package’ as detailed in Part 2 (item 27).



*[The decisions on this item can be called in by the Resident Experience Board]*

- 18 CHANGES TO HOW SURREY FIRE & RESCUE SERVICE RESPONDS TO AUTOMATIC FIRE ALARMS** (Pages 279 - 310)

This report explains the current procedure for attending incidents notified through Automatic Fire Alarms and explores changes that Surrey Fire and Rescue Service are proposing. Surrey Fire and Rescue Service (“SFRS”) is seeking to expand its ‘call challenge’ policy in three Phases. Expansion of the policy will enable SFRS to determine more accurately whether emergency attendance is needed following a notification from an Automatic Fire Alarm or if the response can be a non-emergency response or stood down. SFRS will manage its response to calls from Automatic Fire Alarms based on the information received from the caller.

*[The decisions on this item can be called in by the Resident Experience Board]*

- 19 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 311 - 312)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

The annex for this item will be circulated prior to the Cabinet meeting.

- 20 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

## **P A R T T W O - I N P R I V A T E**

- 21 SALESIAN SCHOOL, CHERTSEY: BASIC NEED EXPANSION PROJECT** (Pages 313 - 320)

This is a part 2 annex relating to item 6.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by either the Council Overview Board or the Education and Skills Scrutiny Board]*

- 22 ACCOMMODATION WITH CARE AND SUPPORT - EXTRA CARE** (Pages 321 - 328)

This is a part 2 annex relating to item 7.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]*

- 23 THE PROVISION OF MENTAL HEALTH SERVICES - FIRST STEPS AND COMMUNITY CONNECTIONS IN SURREY - APPROVAL OF CONTRACTS** (Pages 329 - 336)

This is a part 2 annex relating to item 8.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]*

- 24 PROVISION OF INDEPENDENT ADVOCACY SERVICES IN SURREY - APPROVAL TO AWARD A CONTRACT** (Pages 337 - 342)

This is a part 2 annex relating to item 9.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]*

- 25 INVESTMENT OF PROGRAMME FUNDING TO EXTEND SUPERFAST BROADBAND INFRASTRUCTURE TO SURREY PREMISES** (Pages 343 - 358)

This is the Part 2 annex for item 12.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by the Council Overview Board]*

- 26 RUNNYMEDE ROUNDABOUT SCHEME** (Pages 359 - 366)

This is a part 2 annex relating to item 11.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by the Economic Prosperity, Environment and Highways Scrutiny Board]*

- 27 APPROVAL FOR THE FIRE AND RESCUE SERVICE TO TRIAL THE USE OF INITIAL RESPONSE VEHICLES AND AWARD A CONTRACT FOR THE PROVISION** (Pages 367 - 370)

This is the Part 2 annex relating to item 17.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Resident Experience Board]*

- 28 PROPERTY TRANSACTIONS - DISPOSAL** (Pages 371 - 378)
- Property disposal**

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by the Council Overview Board]*

- 29 PROPERTY TRANSACTIONS - ACQUISITION** (Pages 379 - 406)
- Property acquisition**

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by the Council Overview Board]*

- 30 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**David McNulty**  
**Chief Executive**  
Monday, 5 December 2016

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

**Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*